

PERSONAL INFORMATION

Sopio Kiknavelidze



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 [State personal website\(s\)](#)
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Sex Female | Date of birth 04/09/1996 | Nationality Georgian

POSITION

Student

WORK EXPERIENCE

-
- 02.09.2014 - 02.06..2015 Trainee
JSC "Line Design", 10 Tamarashvili Ave. 0172, Tbilisi, Georgia
 - 17.06.2014 - 17.06..2015 Representative of "AVON" company
 - 01.07.2015 - 01.10..2015 "SUBWAY" - sandwich artist, consultant, customer service, barista
 - 01.10.2015 – 01.09.2016 „Dunkin Donuts” –Barista, sandwich maker, consultant, customer service
 - 2017 - Volunteer at Non Governmental Organization (NGO) „ The Greens Movement Of Georgia ”

EDUCATION AND TRAINING

-
- 2003-2014 Pupil
Tbilisi public school N 55
 - 2014-2016 Student
Ivane Javakhishvili Tbilisi State University – Faculty of Exact and Natural Sciences/Ecology - 1, Chavchavdze Ave., 0179 Tbilisi, Georgia
 - 2016-present Student
ILIA STATE University – Faculty of Natural Sciences and Engineering/Ecology, 3/5 Kakutsa Cholokashvili Ave, 0162, Tbilisi, Georgia
 - 2015 Young Biologists Association Certificate – taking part in an environmental training course

PERSONAL SKILLS

Mother tongue(s) Georgian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	B2
Russian	B2	B2	B1	B1	B1

[Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
Common European Framework of Reference for Languages](#)

Communication skills

- Good communication skills with different customers.(At every working position)
- Good ability to adapt to multicultural environment.
- Smart mind, easy-going, friendly, warm hearted.
- Independent person
- Self-confident

Organisational / managerial skills

- Good experience in project or team management- I am able to work both independently and supportively. Also am able to make decisions, coordinate events and keep deadlines.
- Leadership and sense of organisation- I can organize tasks in a team situation, for example team work on seminars

Computer skills

- Good command of Microsoft Office tools (Word, excel, PowerPoint)
- Basic command of Adobe tools (Photoshop)
- Basic command of SPSS

Other skills

- Drawing
- Photography
- Reading
- Skiing and snow-boarding .
- Adventure
- Badminton
- Swimming
- roller-skating and cycling

ADDITIONAL INFORMATION

